



Office of the Dean Academic
Indian Institute of Engineering Science and Technology, Shibpur
(Formerly Bengal Engineering & Science University, Shibpur)
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No. 300/ACAD/2024

Date: November 13, 2024

ORDER-STUDENT INTERNSHIP PROGRAM

For better employment of the undergraduate students and to encourage the academic activities of the students in line with the framework of NEP 2020, one-semester internship in addition to the eight-week summer internship shall be allowed in the eighth semester for undergraduate students, subject to the following conditions.

1. The students must register for the semester as per the existing provision and pay the institute fees.
2. The student should apply to the concerned Head of the Department for the internship with a valid offer letter from a reputed industry/organization. The application should be placed in DTPC and DUGC in consultation with the project supervisor (if any) and should be forwarded to the Chairman, SUGC through the Dean (Academic) for consideration.
3. The applicants should physically appear at the Mid-Semester and End-Semester examinations as per the Institute's Academic Calendar for the courses as per the course structure. The concerned students should be in touch with the concerned subject teachers who shall arrange for class tests, assignments, etc., for these students for internal assessments. The student opting for one-semester internship may also take up similar NPTEL courses in place of the courses in the actual course structure with prior permission from the SUGC keeping the appropriate mapping protocol in view. The examinations of these NPTEL courses shall be held as per the guidelines of the NPTEL authority.
4. The student must submit a monthly attendance report duly signed by the competent authority of the industry/organization to the Head of the Departments.
5. 75% of the attendance criteria will be waived for these students.

This is an interim proposal till the new course structure or revision in the Ordinance is made.

The students should submit an undertaking (as per Annexure A) to comply with the above-mentioned conditions.

This is issued with the approval of the competent authority.

Sd/-
Dr. Nirmalya Kumar Bhattacharyya
Joint Registrar (Academic)

No. 300/ACAD/1(07)/2024

Date: November 13, 2024

Copy forwarded for information and necessary action to:

1. PS to the Director
2. All Deans/Associate Deans/Heads of the Departments/Schools/Centers
3. The Chairman-SUGC
4. The Registrar
5. The Student Senate
6. The Academic Section-File
7. Institute Website



Joint Registrar (Academic)
IIEST, Shibpur

Undertaking for availing of one-semester internship in the eighth semester for undergraduate students

1.	Name of the Student:	
2.	Department:	
3.	Mobile No.:	
4.	Email ID:	
5.	Name and address of organization for internship:	
6.	Duration of internship (start and end date):	
7.	<p>Undertaking</p> <p>I do hereby declare that I agree to opt for one-semester internship in the eighth semester as per the following conditions.</p> <ol style="list-style-type: none">1. The students must register for the semester as per the existing provision and pay the institute fees.2. The student should apply to the concerned Head of the Department for the internship with a valid offer letter from a reputed industry/organization. The application should be placed in DTPC and DUGC in consultation with the project supervisor (if any) and should be forwarded to the Chairman, SUGC through the Dean (Academic) for consideration.3. The applicants should physically appear at the Mid-Semester and End-Semester examinations as per the Institute's Academic Calendar for the courses as per the course structure. The concerned students should be in touch with the concerned subject teachers who shall arrange for class tests, assignments, etc., for these students for internal assessments. The student opting for one-semester internship may also take up similar NPTEL courses in place of the courses in the actual course structure with prior permission from the SUGC keeping the appropriate mapping protocol in view. The examinations of these NPTEL courses shall be held as per the guidelines of the NPTEL authority.4. The student must submit a monthly attendance report duly signed by the competent authority of the industry/organization to the Head of the Departments. <p style="text-align: right;">_____ Signature of student</p>	
8.	Comment of DTPC:	
9.	Comment of DUGC:	
10.	Comment of SUGC:	

Note: This undertaking should be submitted along with the application addressed to the Dean (Academic), IEST, Shibpur, through the Head of the Department.